

MEETING:	Penistone Area Council
DATE:	Thursday, 5 December 2019
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 3rd October, 2019
(Pac.05.12.2019/2) *(Pages 3 - 8)*
- 3 Notes from the Penistone Ward Alliance held on 14th November, 2019
(Pac.05.12.2019/3) *(Pages 9 - 10)*

Performance

- 4 Report on the Use of Ward Alliance Funds (Pac.05.12.2019/4) *(Pages 11 - 14)*
- 5 Performance Report Q2 (Pac.05.12.2019/5) *(Pages 15 - 66)*
- 6 Penistone FM - Young Voices (Pac.05.12.2019/6)

Items for decision

- 7 Procurement and Financial Update (Pac.05.12.2019/7) *(Pages 67 - 76)*

Items for information

- 8 Feedback from the Youth Summit (Pac.15.11.2019/8)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), Greenhough, David Griffin, Hand-Davis, Kitching and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Wednesday, 27 November 2019

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MEETING:	Penistone Area Council
DATE:	Thursday, 3 October 2019
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), Greenhough, David Griffin, Hand-Davis, Kitching and Wilson

15 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

16 Minutes of the Penistone Area Council meeting held on 1st August, 2019 (Pac.03.10.2019/2)

The Area Council received the minutes of the previous meeting held on 1st August, 2019.

Members noted that the official opening of the TransPennine Trail station project had been postponed due to family bereavement.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 1st August, 2019 be approved as a true and correct record.

17 Notes from the Penistone Ward Alliance held on 12th September, 2019 (Pac.03.10.2019/3)

The meeting received the notes from the Penistone Ward Alliance held on 12th September, 2019.

Members gave praise to officers for the organisation of the recent Ward Alliance celebration event, which recognised the efforts of volunteers. It was noted that this was likely to be replicated in future years.

RESOLVED that the notes from the Penistone Ward Alliance held on 12th September, 2019 be received.

18 Report on the Use of Ward Alliance Funds (Pac.03.10.2019/4)

The Area Council Manager introduced the item, making Members aware that from the starting budget of £26,015, £7,016.10 remained.

RESOLVED That the report be received.

19 Interim Performance Report (Pac.03.10.2019/5)

The Area Council Manager introduced the item making Members aware that statistical performance information related only to quarter 1. A full performance report containing quarter 2 performance information would be considered at the December meeting of the Area Council.

The report included a narrative relating to the performance of every service funded through the Area Council.

Twiggs Grounds Maintenance had been working all around the Penistone Area. A new link had been formed with residents in High Hoyland and also in Hoylandswaine.

Members noted the support given to a new Silkstone Common Recreation Group during the summer and also to help Age UK to established Men in Sheds in Penistone.

Acknowledged was the support provided to Team Green Moor during Britain in Bloom, the bench renovation programme throughout the area, and the positive work around the Wentworth Business Park area.

Members heard of the work of the Twiggs team to drive forward Incredible Edible in the area, including securing finance to create a bed around the noticeboard detailing the incredible edible sites. Most recently the Girl Guides had expressed an interest in establishing more edible beds in the church yard.

Those present also noted that the apprentice employed by Twiggs had successfully completed year 1 of his apprenticeship, and also that the team had taken a different approach within the quarter, advertising action days to stimulate volunteering. This approach would be monitored carefully.

In relation to the three contracts held by Age UK, members heard that all continued to make good progress. A successful recruitment evening had been held at the White Heart pub, with existing volunteers highlighting why they gave their time. The event resulted in interest from around 10 people in becoming a volunteer.

The Men In Sheds project was launched on 20th September, with 15 men attending. The first project for the group would be building a disabled access ramp.

Some of the work of Age UK included supporting groups, including the Healthy Life, Healthy Mind group in Tankersley, the Wortley Social Group and tea and chat at Weaver's Court.

Members noted the feature in Penistone Living, and the increased visibility in general of the services delivered in the area.

The SOPPA network was working well, having representation from a number of different organisations. Members heard that there were plans to replicate a forthcoming 'Love later life' event in Penistone in late November. Also noted were plans to develop 'Age Friendly Penistone' as part of wider Age Friendly developments in Barnsley. Consultation had started, and it was hoped that the findings could be used to influence change, though some of these had already been taken into account as part of the Principal Towns programme in Penistone. It was noted that any learning could be utilised by other Principal Towns in the borough. Those present also heard of a Winter Warmth event planned on 30th October, 2019.

Members heard that the contract with DIAL continued to be delivered successfully, even though the main advisor had been unavailable. Anecdotally numbers had

thought to be lower than previously during the summer though the project still had a significant impact on those in receipt of advice.

Penistone Young Voices had finished on 30th September, with a final report to be considered at the Area Council meeting in December. Though the project had only had a small number of people participating, those taking part had received a wealth of experience.

Members noted plans to hold a youth summit, which would include young people involved in Penistone FM. Penistone Grammar School had offered to hold the summit.

The service provided by CAB had been used throughout the summer, but numbers accessing were not as high as those seen previously. Members noted that the pilot had now finished, and there had been around £23,000 additional benefit gained in total. An application had been submitted to the Working Together Fund to extend this.

Members considered the performance of South Pennine Community Transport, which continued to be well used. Members praised the addition of route 25a which assisted the communities of Crowedge and Dunford.

Those present heard that the Barnsley Transport Strategy was being consulted on, and it was suggested that Members encouraged people to respond. In addition, it was suggested that responses were also encouraged on the Sheffield City Region Transport Strategy which was also out to consultation. The position of Penistone near the Sheffield border and issues with cross border travel were noted.

Whilst Barnsley Transport Strategy emphasised the use of active travel and public transport, Members discussed the need for appropriate community transport solutions in rural areas.

Members also discussed the Barnsley Bus Partnership, with Cllr Lamb being lead member. It appeared some meetings were open to all Members to comment directly, but Members were encouraged to forward any queries or comments on buses to Cllr Lamb for this to be considered by the bus partnership.

Members noted Penistone's unique position in relation to the Transpennine Trail and on the rail network. Though rail travel use appeared to be diminishing, Members support the notion that an increase in investment to improve stock and the frequency of trains could have a significant impact on usage, and corresponding positive impacts such as the reduction of emissions when compared to car use.

RESOLVED that the report be received.

20 Procurement and Financial Update (Pac.03.10.2019/6)

The Area Council Manager reminded Members of the presentation by Age UK at the last meeting of the Area Council, which highlighted progress being made in all three areas funded by the Supporting Vulnerable and Isolated Older People's Grant Fund. At that meeting consensus was that the impact of the investment was only just being

seen and that the projects ought to continue. Therefore Members pledged a further £70,000 in order to extend all three of the services for a further year.

Members were reminded of how the Working Together Fund was established and the projects funded to date. At the time of the report being published £64,596 remained for allocation; however it was noted that two applications had been received and if these were fully funded £51,822 would remain.

Members noted that the contract with Twiggs Grounds Maintenance had been extended to finish 31st March, 2020, and arrangements were underway to procure a similar Clean, Green and Tidy Service from April 2020 onwards.

Those present noted that £7,016.09 remained for allocation in the Ward Alliance Fund, with approximately 6 months left in the financial year. Based on current levels of demand, it was suggested that further finance be devolved from the Area Council.

Members acknowledged the coverage in Penistone Living of the Area Council. Feedback had been positive, with it being professionally produced and reaching a wide target audience. It was suggested that the next meeting of the Area Council discusses which future edition should feature further information, noting the need to avoid purdah.

The Area Council Manager provided an overview of the current financial situation of the Area Council and it was noted that £57,495 remained in the current financial year, though if recommendations were to be approved this would reduce to £29,995.

Also noted was the income from Public Health of £3,280 which had been allocated to the projects supporting isolated and vulnerable older people.

Members discussed work undertaken in other Area Councils which sought to address emotional wellbeing and mental health issues in young people, and the Area Council Manager agreed to gather further information on these.

RESOLVED:-

- (i) That the update on procurement activity be received;
- (ii) That the update and progress of contracts funded by the Supporting Vulnerable and Isolated and Older People Grant fund be noted;
- (iii) That the Executive Director Communities be authorised to complete any necessary paperwork in order to extend each of the services delivered through the Supporting Vulnerable and Isolated Older People Grant Fund at a total cost of £70,000 from 17th January, 2020 to 16th January, 2021;
- (iv) That the update and financial position of the Penistone Working Together Fund be noted;
- (v) That the update on the Clean and Tidy Contract delivered by Twiggs Grounds Maintenance be noted;
- (vi) That £10,000 (£5,000 per ward) be allocated to the Penistone Ward Alliance Funds to be allocated through previous agreed procedures;
- (vii) That the Area Council Manager gathers information on the interventions by other Area Councils to address emotional wellbeing and mental health issues in young people;
- (viii) That the financial position for the 2019/20 be noted.

The Area Council Manager spoke to a presentation, detailing the consultation undertaken as part of the review of Area Council Priorities.

Members had previously agreed that the current priorities remained valid, but that further consultation ought to be undertaken in order to inform a review of priorities for 2020 onwards.

Those presented were reminded of the current priorities; Health and Wellbeing, Supporting Young People, Environment, Helping People to Connect Better; and The Local Economy including tourism. It was noted how these connected to the corporate priorities. Also acknowledged were the guiding principles adopted by the Area Council.

Members were reminded of the survey and of the methodology adopted, which included the ability to complete the survey online and with paper versions circulated in key locations throughout the Penistone Area.

The survey had received 219 responses, which were from addresses quite evenly spread throughout the area. Residents were asked to highlight their top three priorities. 43% of respondents highlighted Greenspaces as a priority, 40% Health and Wellbeing, 37% highlighted Older people, 34% young people, and 30% the Local Economy. Also of note was Getting Around which a quarter of people selected and Love Where You Live which nearly 20% of people selected.

It was noted that the sample size was rather low, especially given the efforts made to undertake the survey. However, the findings reflected the current priorities of the Area Council. Members discussed whether people were aware of the Area Council and Ward Alliance and whether residents were satisfied or disengaged.

When considering the next steps, it was suggested that the current priorities be maintained going forward and an open and ongoing questionnaire be launched with feedback invited throughout the year. This could be featured in Penistone Living and included on the email signature of Members and officers.

RESOLVED:-

- (i) That the current priorities be approved as the Area Council Priorities from April 2020 onwards;
- (ii) That an opportunity be established for residents to comment on priorities throughout the year.

Chair

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Item 3

NOTES OF PENISTONE WARD ALLIANCE MEETING Thursday 14th November 2019, Penistone Town Hall

1. Present: Cllr Robert Barnard, Cllr John Wilson, Ann Walker, Allen Pestell, Graham Saunders, Joe Unsworth, Jonathan Cutts, Richard Leech, Cllr Hannah Kitching, Cllr David Greenhough, Barbara Lee

In Attendance: Stephen Miller

Apologies: Bob Blythe, Pauline Ogden, Chrissie Yates

2. Declarations of Pecuniary and Non-pecuniary Interest

Richard Leech declared a non-pecuniary interest in the Silkstone Common Sports and Social Club application.

Ann Walker declared a non-pecuniary interest in the Oxspring Pop-in Club application

3. Notes of the Meeting Held on 12th September 2019

Members agreed that the notes of the meeting were an accurate record.

4. To Consider any Matters Arising from the Notes

None.

5. Ward Alliance Finances

Cllr Barnard confirmed a top-up allocation has been made from Barnsley Council (£20,000), Penistone Area Council (£10,000) and the Barnsley Tenants and Residents Association (£500), therefore the Penistone Ward Alliance fund has an allocation of £41,203.29 remaining for the current financial year.

6. Penistone Area Council Update

None.

7. Penistone Ward Alliance Plan and Project Updates

Following a discussion about further recognition, acknowledgement and promotion of the Ward Alliance it was agreed that a small amount of funding should be allocated for the production of leaflets and a presentation cheque.

Further work is required on the development of project liaison roles, some groups need reminding of this role.

8. Applications for Financial Assistance

a) Silkstone Common Sports and Social Club- £2,880

Whilst the aims and ambitions of the group were widely supported concerns were raised about the potential risk and paying consultancy fees. A consensus could not be reached but the application was approved on a vote. An allocation of £2,880 was recommended by members. Cllr John Wilson and Richard Leech volunteered to be project liaisons.

b) Oxspring Pop-in Club- £2,814

The group was praised for their sustainability and commitment to supporting older people in Oxspring and further afield. It was recognised that the group were looking at a period of

development over the next 12 months for which the funding was required. An allocation of £2,814 was recommended by members. Ann Walker volunteered to be the project liaison.

c) Saunderson Gardens Residents Association- £500

Members are aware of a tree planting scheme across the borough which Saunderson Gardens could benefit for free. An allocation was not recommended.

d) Hoylandswaine Village Hall- £2,140

Members noted that this was a very well used facility with an excellent track record of securing external funding in recent years. An allocation of £2,140 was recommended by members. Graham Saunders volunteered to be the project liaison.

e) Team Green Moor Celebration- £401.45

Members acknowledged the incredible achievements of this group, including recently winning 'Best Small Village' at the Britain in Bloom awards in London. A first for Barnsley and South Yorkshire. An allocation of £401.45 was recommended by members. Cllr David Greenhough volunteered to be the project liaison.

f) Cawthorne Choral Society- £1,596.76

The group do lots of work in the community and for local charities; they have never had Ward Alliance funding. An allocation of £1,596.76 was recommended by members. Cllr John Wilson volunteered to be the project liaison.

g) Green Moor Carol Singers- £700

An important project preserving the heritage of the local tradition of community carols, including some unique to the village of Green Moor. An allocation of £700 was recommended by members. Cllr Robert Barnard volunteered to be project liaison.

9. Any other business

Stephen Miller updated all members on changes to his role in Penistone. He will be working part-time (Monday, Tuesday and every other Friday) in Penistone with the other half of the role being undertaken by Tanya Dickinson.

10. Date and time of next meeting

Members agreed that the next meeting would be held on the 5th December 2019, 7pm at Penistone Town Hall.

2019/20 WARD FUNDING ALLOCATIONS

For 2019/20 each Ward will have an allocation of £10,000 Ward Alliance Fund. With an additional £10,000 being allocated in November 2019.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2019/19 Ward Alliance Fund will be combined and added to the 2019/20 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

2019/20 Final Ward Project Allocations**PENISTONE WARD ALLIANCE**

For the 2019/20 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£6,015	carried forward from 2018/19
£20,000	Additional monies
£10,000	Area Council additional monies
£56,015	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£28,008	£56,015
Pen Active	£1470	£1945.44	£28,008	£54,545
Thurgoland Village Welfare Association - First Aid Emergency Training	£480	£1,296.96	£28,008	£54,065

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £56,015
			£28,008	
Penistone Community Raisers - Penistone Armed Forces Day 2019	£1900	£47,000	£28,008	£52,165
Team Green Moor - Yorkshire Rep in RHS Britain in Bloom 2019	£2500	£13,239.80	£28,008	£49,665
Penistone Community Radio - Celebrate Volunteers	£2000	£740.40	£28,008	£47,665
Barnsley International Youth Choir Weekend Celebration	£1531.17	£9,727	£28,008	£46,133.83
PCC St Mary St Paul - Barnsley Pals Colours Project	£500	£10,132	£28,008	£45,633.83
RAF Memorial bench - Penistone Grammer School	£263.95	£122	£28,008	£45,369.88
Church Clock	£3750	£500	£28,008	£41,619.88

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £28,008	Allocation Remaining £56,015
Essential Repairs				
Ingbirchworth Community Fun Day	£300	£432	£28,008	£41,319.88
Oxspring Titivators	£1473.63	£2702	£28,008	£39,846.25
Renovation of Historic Silkstone Waggonway	£400	£405	£28,008	£39,446.25
Thurgoland Village Welfare - Disabled Toilet	£1000	£1,298	£28,008	£38,446.25
Penistone Knitting Group	£1430.15	£1540	£28,008	£37,016.09
Rederation of TARA money	-£1000			£38,016.09
Cawthron Choral Society	£1596.76	£63,469	£28,008	£36,419.33
Green Moor Carol Singers	£700	£1,013	£28,008	£35,719.33
Hoylandswaine village hall store room refurb	£2140	£700	£28,008	£33,579.33
Oxspring Pop in Club	£2814	£7,295	£28,008	£30,765.33

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £56,015
			£28,008	
SCSSC Feasibility Study	£2880	£10,808	£28,008	£27,885.33
Team Green Moor – Best village celebration	£401.05	£236	£28,008	£27,484.28

Penistone Area Council

Penistone East, Penistone West

Working Together for the Penistone Community



Performance Report

Quarter 2

July – September 2019

PENISTONE AREA COUNCIL - PRIORITIES

AND LINKS TO CORPORATE OUTCOMES 2017-2020



Contributing to the following Corporate Priorities and Outcomes:

<p>THRIVING & VIBRANT ECONOMY</p>	<p>PEOPLE ACHIEVING THEIR POTENTIAL</p>	<p>STRONG & RESILIENT COMMUNITIES</p>
<p>Outcomes:</p> <ul style="list-style-type: none"> 1: Create more and better jobs and good business growth 2: Increase skills to get more people working 3: Strengthen our visitor economy 	<p>Outcomes:</p> <ul style="list-style-type: none"> 7: Reducing demand through improving access to early help 8: Children and adults are safe from harm 9: People are healthier, happier independent and active 	<p>Outcomes:</p> <ul style="list-style-type: none"> 10: People volunteering and contributing towards stronger communities 11: Protecting the borough for future generations

COMMISSIONING WORK AND PROJECTS:

Table 1 below provides an overview of all the providers that have been appointed to date to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Table 1:

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
ENVIRONMENT	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015 - 31 st May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
HEALTH & WELL BEING	DIAL Drop in Service	DIAL	£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
			£9700	WT funding Jan-Dec2019 (+1 year extension subject to performance)
HEALTH & WELL BEING HELPING PEOPLE <small>To connect better</small> SUPPORT <small>FOR YOUNG PEOPLE</small> ENVIRONMENT	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£10,000	June 17 – March 18
			Penistone East and West Ward Alliance	£20,000

<p>THE LOCAL ECONOMY Including Tourism</p>				
<p>HEALTH & WELL BEING</p>	<p>Penistone Working Together Fund</p>	<p>Round 1: Penistone Scouts £8050 Penistone Round Table £11,660 TPT Volunteers £6630 Penistone FM £15,627</p>		<p>Completed Dec 17 Dec 17 Completed</p>
<p><i>ENVIRONMENT</i></p>		<p>Round 2: Bumping spaces £19,836 Sporting Penistone £16,230 Penistone youth project £8730</p>		<p>01/04/2017-18 01/04/2017-18 January 17-18</p>
<p>HELPING PEOPLE To connect better</p>		<p>Round 3: Penistone Community Radio Project £19,840</p>	<p>£5990</p>	<p>September 17-18</p>
<p>THE LOCAL ECONOMY Including Tourism</p>		<p>Cycle Penistone CIC £5000 South Pennine Community Transport CIC £6538</p>		<p>Completed March 2018 Pilot project Dec 2017 Pilot extension to March 2018</p>
<p>SUPPORT FOR YOUNG PEOPLE</p>		<p>Round 4: South Pennine Community Transport CIC £20,000 Penistone FM Young Voices for Penistone £7644</p>		<p>Operational costs April 2018–end March 2019 September 2018 –August 2019</p>
		<p>TPT volunteers Station project extension £2890 Citizen’s Advice Bureau Pilot £2115 Round 5: South Pennine Community Transport CIC £14,000 Citizen’s Advice Bureau twice monthly debt advice drop in £3566</p>		<p>September – December 2018 6 month pilot April – September 2019 Support to operational costs April – March 2020 Operational costs Oct 19-Sept 2020</p>

		DIAL contract (see above)		
HEALTH & WELL BEING	Tackling isolation and loneliness	Age UK	£70,000	1 st January – 31 st December 17
	Contract extension		£70,000 (£17,500 17/18 budget, £52,000 18/19 budget)	12 month extension to Jan 2019
		Supporting Vulnerable and Isolated Older people grant fund Age UK (all 3 lots)	£25,000 Befriending £25,000 group activity £20,000 Provider network	Jan 2019-2020
HELPING PEOPLE To connect better	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs £3873 Delivery costs	2017 summer edition Autumn edition 2018
	Penistone Living magazine	Penistone Area Council promotional content	£2664	2 editions 6 page inserts over 12 month 2019-2020
ENVIRONMENT	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	1 st November 2017– 31 st October 2018
	Contract extension		£98,007	12 months to 31 st Oct 2019
	Contract extension		£40,836	Nov 2019-31 st March 2020

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

PART A - OVERVIEW OF PERFORMANCE – FROM 1ST APRIL 2014 – 30TH SEPTEMBER 2019

The following tables reflect the overview of performance of **all** Penistone Area Council contracted services and projects (as outlined in Table 1 above) from 1st April 2014 to 31st March 2019.

ENVIRONMENT

Outcome Indicators	Achieved this Quarter	Achieved to date
No of clean & tidy activities which involve businesses	14	117
No. of young people making a positive contribution to the design/maintenance of their local environment	22	586
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	3	189

THE LOCAL ECONOMY

Including Tourism

Outcome Indicators	Achieved this Quarter	Achieved to date
No. of FTE jobs created and recruited to	0	19.5
Local spend (average across all contracts)	95	96.4
Volunteer hours contributed (£ value)	£17,400.88	£239,234.57
No. of volunteer opportunities created	78	1027
No. people achieving a qualification / accreditation	4	152
No. of people receiving training	22	909

HELPING PEOPLE

To connect better

Outcome Indicators	Achieved this Quarter	Achieved to date
No. of community groups supported	40	413
No. of new community groups supported	7	54
Community car scheme journeys	52	618

HEALTH & WELL BEING

Outcome Indicators	Achieved this Quarter	Achieved to date
No. of adult volunteers engaged	249	2238
No. of new volunteers	50	740
No. of residents and young people receiving advice and support	93	754
No. of residents referred to health advice	3	16

SUPPORT

FOR YOUNG PEOPLE

Outcome Indicators	Achieved this Quarter	Achieved to date
No. of apprentice and placement created and recruited to	0	2
Number of people taking up work experience placements	3	31
No. of young people engaged in volunteering	46	602
No. of activities which involve young people under the age of 18	23	220

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

		
    	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

At its Penistone Area Council meeting on the 5th October 17 a decision was taken to award Twigg's Grounds Maintenance limited a 12 month commission (with provision to extend for a further 12 months subject to satisfactory outcomes from contract monitoring) to provide a Clean Green and Tidy service to support the area's environmental priority, in addition to having an impact on other priorities as listed. Following a full presentation of progress to date to Penistone Area Council on June 7th 2018, a contract extension of 12 months was awarded to start from November 1st 2018. A further extension period to take the contract to the end of the financial year 2019/2020 was agreed by Penistone Area Council at its meeting 13th June 2019.

The report below provides a summary of activity for the final quarter of the 12 month extension period.

Summary of progress to date.

Achieved Key Milestones

2017/2018 Milestones	Targets
Staff Recruited	December 2017
Attend parish council meetings	March 2018
Attend Area Council briefing meeting	7/12/2017 10am - 12
6 month review report	May 2018
Presentation to Area Council	June 7 th 2018
12 month review report	November 2018
18 month review report	June 2019

2018/2019 Activity Intervention Targets

	Q1 Oct-Dec Target	Q1 Oct- Dec Actual	Q2 Jan- Mar Target	Q2 Jan- Mar Actual	Q3 Apr- June Target	Q3 Apr- June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept Actual	2018/19 Year Target	2018/19 Year Actual
No. of Twiggs led social action projects delivered	5	39	10	38	15	37	10	35	40 (48)	149
Existing Groups/ Parish/ Town Councils supported	10	13	10	29	10	30	10	32	40	104
New Community Groups supported	2	0	2	1	3	1	3	2	10	4
Activities working with local schools	1	9	6	6	5	5	4	1	16	21
Activities working with businesses	4	14	8	12	4	9	4	14	20	49
Residents / groups taking responsibility for green areas/ shrub	1	7	5	5	3	4	3	3	(12)	19

beds/ planters										
Number of individual Litter Picks completed	10	18	10	5	10	9	10	12	40 (144)	44
Added value projects delivered (no targets set)	0	8	0	14	0	8	0	7	0	37

New Community Groups supported:

1. Men In Sheds

Friday 20th September 2019 – Met the new group and had a chat with them about their plans. We are going to call in again to see them again in the future to discuss our project with them.

2. Hoylandswaine Bee Plus (HBee+)

Monday 23rd September 2019 – Meeting with a member of this new group. We went through a proposal with BMBC Parks Department and the diagram that the volunteers were asked to do. It was all given the thumbs up.

Residents / groups taking responsibility for green areas/ shrub beds/ planters

1. Distinction Doors - Church lane and Wentworth way – Tankersley Disposing of the waste collected from the local area
2. Danger Zone LTD - Church lane and Wentworth way – Tankersley Disposing of the waste collected from the local area
3. Arnold Butchers – Maintenance of the Beds on Shrewsbury Road

Residents / groups taking responsibility for green areas/ shrub beds/ planters

Achieved Outcome/ Outcome Indicator Targets

Outcome Indicators

Outcomes:

- *Creating a well maintained, clean, safe, well presented and welcoming physical environment*
- *Local communities involved in ensuring areas are kept clean and litter free*
- *Reduction in levels of littering and dog fouling*
- *Residents/community groups taking responsibility for green areas/shrub beds/planters etc.*
- *Increase skills and work experience at local level*
- *Increase the number of people engaged in volunteering activities in the community*

Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4	2018/19	2018/19
Oct-Dec	Oct-Dec	Jan-Mar	Jan-Mar	Apr-June	Apr-June	Jul-Sept	Jul- Sept	Year	Year
Targe	Actual	Targe	Actual	Targe	Actual	Targe	Actual	Target	Actual

	t		t		t		t			
No. of new adult volunteers involved in Twiggs led social action projects	10	19	20	23	30	42	20	36	80 (based on 2 new vol at each project)	120
No. of new young people volunteering		90 Including school pupils	5	1	10	11 (includes 10 tankersley primary students after school hours)	5	5	20	107
Total Number of Adult Volunteers involved in Twiggs Led volunteering opportunities		93		120		181		182	150	586
Total Number of Young Volunteers involved in Twiggs Led volunteering opportunities		7		1		11		22	40	41
No. of events assisted which supports the visitor economy		0		1 Penistone Arts Week	3	3 Armed Forces Day, Britain in bloom Penistone Gala	3	3 Britain in bloom Penistone Show Hoylandswaine Celebration Gala	6	7
Volunteers Recruited and Trained	5	69 (includes school children using tools and equipment)	5	86 (includes 78 school children using tools and equipment)	15	62 (includes 47 school children using tools and equipment)	15	19 (includes 8 school children taught new planting methods)	40	236 (Includes approx. 163 school children)
Volunteer Hours supported		446.5		473.5		729		570.5	(1920)	2,219.5
Number of Secondary	0	0	0	0	0	0	1	0	1	0

Schools worked with										
Number of Primary Schools worked with	1	3	2	7	2	5	1	1	6	16
Number of School pupils involved in environmental projects		86		78		49		8		221
Number of local businesses worked with		7		11		16		12	(60)	35
*No. of black large sacks of rubbish collected(no targets set)		55		156		74		129		314

Achieved Social Value Objectives

	Q1 Oct- Dec Target	Q1 Oct- Dec Actual	Q2 Jan- Mar Target	Q2 Jan- Mar Actual	Q3 Apr- June Target	Q3 Apr- June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept Actual	2018/19 Year Target	2018/19 Year Actual
No. of FT jobs created and recruited to	0	0	0	0	0	0		0	0	0
No. of new apprentices employed	0	0	0	0	0	0		0	0	0
No. of work experience placements	0	1	0	0	0	1*		1		3
% spend in Barnsley	95%	95% +	95%	95%+	95%	95%+	95%	95%+	95%	95%+

Details of work experience placements delivered this quarter: Lewie Greenhoff, continues to work with the team

inbetween his education, increasing his skills and knowledge whilst he attends Barnsley College, working towards a future in Public Services.

Hot Spot Areas

We have acted upon and completed all jobs requested, promptly and to a high standard.

Excellent feedback continues to be received on the ground.

Monday - AM - A628 Windermere Road, Incredible Edible Bed light Maintenance activities.

PM - McDonalds Tankersley - Every first Monday of the month at 2pm

Tuesday - Water Meadows habitats and pathways clearance (irregular visits as and when needed)

Friday - Team Green Moor, supporting with activities to further develop their skills and abilities

Regular checks on South Lane lay-by's as and when required

Schools Worked with/ Developments

1. Silkstone Primary School

Activity – Friday 20th September 2019 – We supported 8 children to plant shrubs ready for Global Warming day. We changed around some plants discussing why bigger plants are better off at the back and smaller at the front. Later on in the day we returned to tidy the wild garden to how the group how the garden needed to be best maintained.

TWIGGS
Grounds Maintenance LTD

Love where you Live

We Need Your Help!

Twiggs Clean, Green and Tidy Team

A628 Windermere Road

Meeting at the Incredible Edible Bed
Every 1st Monday of the Month
Look out for the Twiggs Van

This edible bed location, funded by Spar Penistone, was created for and by the community, for us all to use. The bed needs watering and light maintenance to preserve and keep it looking attractive. Please join us when you can to lend a hand. Many hands make light work, and together we can keep this bed looking simply delicious.

Please come along and lend a hand as every little bit helps.
Adults and children of all abilities are welcome!
We will supply the tools but feel free to bring your own!
Tel: 01226 286111
Email: community@twiggsuk.co.uk
www.twiggsuk.co.uk

TWIGGS
Grounds Maintenance LTD

Love where you Live

We Need Your Help!

Twiggs Clean, Green and Tidy Team

WENTWORTH BUSINESS PARK

Every 1st Monday of the Month at 2pm
Look out for the Twiggs Van

Working with local businesses and a fantastic local community group, we have begun cleaning up this area which has a real issue with litter. We need more people to work with us to further improve the area, and look towards a more permanent control of the problem.

Please come along and lend a hand as every little bit helps.
We will supply the tools but feel free to bring your own!
Tel: 01226 286111
Email: community@twiggsuk.co.uk
www.twiggsuk.co.uk

Business Supported/ Developments

1. **SPAR Penistone**

Activity - Tuesday 2nd July 2019 – Sanding, glossing, staining and tidying a bench area near The Nook. The SPAR donated refreshments for any volunteers who joined us.

Activity - Friday 5th July 2019 – We worked with the members of staff from Penistone Funeral Care to transform a bench area.

2. **Co Op Penistone**

Activity – Friday 12th July 2019 – 2 members of staff attending our event with Team Green Moor to show their support. They brought refreshments for all of our 11 volunteers.

Activity - Monday 5th August 2019 – We went with 2 volunteers from Co-Op funeral care to collect plants for incredible edible notice board. Initially they didn't know how to lay out and plant the flowers so was just going to leave them in the pots. However we explained to them that they would be much better in the ground, they proceeded to plant them there after properly showing them how to do so.

Activity - Tuesday 3rd September 2019 – Today we attended multiple meeting and talks to arrange and discuss future events. First we went to the Council Office to see Elaine and talk about an issue brought up by Councillor Wilson and gave feedback on the issue as request. Next we went to Langsett to see the owner of Bank View Café as previously arranged. First we discussed our previous visit to the Café and then went on to discuss a possible incredible edible project we could do in the future. Later we went to the Co-Op Funeral Care located in Penistone. Once there we discussed maintenance activities leading to the remembrance day event at Hoylandswaine Memorial Garden.

3. **McDonalds, Tankersley**

Activity – Monday 15th July 2019 – We worked together to clear litter around the business park. We collected 41 large sacks of waste.

Friday 9th August 2019 – We visited McDonalds to check the litter volume around the businesses. Due to it being the school holidays and very busy the litter had built up. We discussed this with the staff and arranged to do a litter pick there on the first Monday of next month.

4. **Digi Print, Penistone**

Activity – Wednesday 10th July 2019 – collected a map for the Incredible Edible board and took it to the council office to store.

5. Funeral Care, Penistone

Monday 1st July 2019 – Arranged a date in for volunteering at Green Moor. (10th July 2019)

Activity - Friday 5th July 2019 – Working at Towngate in Thurlstone with 3 members of staff from Funeral Care to transform a bench area.

Activity – Friday 12th July 2019 – Worked together to dig out an area behind the notice board. We also dropped the rubble from the dig off at a local residents house for them to use as landfill.

6. Penistone FM

Activity – We provide a monthly on air update of our current activities, what we are working towards, and provide details in order to recruit new volunteers in the Penistone Area.



7. Café Crème

Activity – Continue to support our team and the Marketeers by providing refreshments and a local meeting place for volunteers as and when needed.

8. The Loft Café

Activity – Continue to support our team and the Marketeers by provided refreshments and a local meeting place for volunteers as and when needed.

9. Ecloud Penistone

Activity – Monday 1st July 2019 – We got speaking about our community projects and how they could be involved. The store now offer a 10% discount to customers who have volunteered with our team.

10. Distinction Doors

Activity – Monday 15th July 2019 – Working together to clear litter around the business park. We collected 41 large sacks of litter

11. Danger Zone LTD

Activity – Monday 15th July 2019 – Working together to clear litter around the business park. We collected 41 large sacks of litter

12. Arnold Butchers

Thursday 12th September 2019 – We discussed options with the business about making edible beds at the side of the church wall. We offered our support with this and she said she is going to try and gather volunteers at the church. We will visit her next week and arrange a date to do the event.

Activity – Monday 23rd September 2019 – Shrewsbury Road – Penistone

Working with Rainbows/Brownies/Guides and supported by Roberts/ Arnold Butchers who have taken over the maintenance of beds outside the church on Shrewsbury Rd Penistone. Weeding, pruning, and a litter pick clearing a large sack of litter. Plans for the beds to offer edible planting sections for the use of the community are to take place.

Firstly we prepared tools for the event ready to use them with the volunteers. When everyone had arrived we gave a safety briefing. We started off by weeding and pruning until the area was free of overgrown weeds and green waste. To finish off our work we cleared litter from the area and collected 1 large sack of waste.

Selection of some of the Groups Supported this quarter

1. Team Green Moor

Wednesday 3rd July 2019

Friday 5th July 2019

Friday 12th July 2019

Wednesday 24th July 2019

Friday 26th July 2019

Wednesday 17th July 2019

Friday 19th July 2019

Monday 29th July 2019

Friday 6th September 2019

Tuesday 17th September 2019

Thursday 26th September 2019

Activity - Monday 15th July 2019 – Dug out plants

from a local resident's house to be reused at Green Moor. Propagated alpines and took out large lavender shrub. The residents were not confident in removing the shrubs on their own and wanted some help. This donation came from a result of a meeting attended when we delivered a presentation at Tankersley Welfare. Here we suggested that we could reuse the unwanted plants and use them to give back to the community.





Activity – Tuesday 30th July 2019 – Britain in Bloom judging day. We were requested by TGM to be around to help them answer any questions the judges have that they may not know the answer to. We started off with a presentation to the judges to introduce them to the project. We added to the presentation by going into further detail about the sustainability and social benefits of the activities for the judges. Once the event had finished we helped by moving and handling some tables which were borrowed from the Boys Brigade Building.

2. Tankersley Pilley Environmental Group

Activity – Monday 15th July 2019 – We worked together to clear litter around the business park. We collected 41 large sacks of litter

3. Hoylandswaine Community Group

Activity – Thursday 19th September 2019 - We visited the village hall to attend a meeting with BMBC Parks Department and 2 other volunteers to discuss our development proposal. Parks were very happy with our ideas and advised the volunteers that our work was to a high standard and to trust in the work we do. We strimmed the pathways to show the volunteers where the re-wilding areas will be for their diagram. We then had a separate meeting with the volunteers to show them how to make a bird high diagram and generally discuss ideas about the project.

4. Cawthorne Parish Council

Friday 2nd August 2019 – We assisted 2 parish council members to dig out snowberry at the war memorial. As we did this they replaced some failed shrubs and also weeded the area.

5. Oxspring Parish Council

Saturday 28th September 2019

6. Historic Archive Group

Activity – Thursday 12th September – St Johns Community Centre (Penistone)
We attended the community centre to have a catch up with the group regarding the tank ramp development. We had a walk around the tank ramp with a member from the group who was showing us further structures that can be uncovered. From there we had a further discussion about how we could get more volunteers interested and wanting to help out.

7. Millhouse Green Community Garden

Activity – Thursday 12th September 2019 – Due to a suggestion by the area team we attended to take a look at the community garden as it needed a lot of work. We had a conversation with the community about what we could do and explained to them the Twiggs Led sessions which could be arranged

8. Springvale Riverside Wildlife Haven

Activity – Tuesday 2nd July 2019 – Supporting the group by strimming the pathway to widen ready for an upcoming volunteer event.

Activity – Tuesday 9th July 2019 – Working to widen the pathways ready for bench installations as our team leader booked in various future community projects.

Activity - Thursday 18th July 2019 – Strimming the path ways to widen access for bench construction activities that are taking place soon.

Activity – Wednesday 31st July 2019 – It was arranged for us to help volunteers move some large and heavy benches to the Wildlife Haven where we had previously widened the paths to allow room for the benches. We were joined by 3 volunteers from the Community Garden who helped us move the benches to the Wildlife Heaven. We discussed with the volunteers how to keep the area nice by telling them about maintenance of the area. This included hedge cutting and reintroducing of the green waste.

Activity – Wednesday 7th August 2019 – Some volunteers brought sacks of post concrete of which we then loaded 8 into our van with their help. We transported them to the Wildlife Heaven. Once there we carried the large sacks down the steps and then set the benches. Springvale community were worried about children playing on the benches so we made sure the job was finished so it was safe.

9. Springvale Community Garden

Wednesday 3rd July 2019 – Meeting with senior members from the group about upcoming developments.

We went to check plants and hand over a kindly donation from Penistone Funeral Care. We planned ahead some activities providing moving and handling methods, numbers of people needed, time duration and plan of action including help with risk assessment of jobs to come.

Wednesday 17th July 2019 – We visited the area to organize an XPO volunteer day and inform them what materials we need them to provide us with to take on the proposed task of the pathway repairs.

Activity - Wednesday 24th July 2019 – We assisted 1 volunteer to measure up and advised them how to do the reconstructing work. Measurements and tools and materials needed was listed.

Activity - Monday 5th August 2019 – We went with 2 volunteers from Co-Op funeral care to collect plants for incredible edible notice board. Initially they didn't know how to lay out and plant the flowers so was just going to leave them in the pots. However we explained to them that they would be much better in the ground, they proceeded to plant them there after properly showing them how to do so.

Activity – Wednesday 7th August 2019 – We collected 8 sacks of wood chippings from Springvale Community Garden which we then loaded onto the van with the help of 2 volunteers. Then we took them to the playground and spread them underneath the Incredible Edible notice board sign.



Activity – Wednesday 28th August 2019 – Springvale Community were getting the gardens ready for the open event coming up on the following weekend. We went to support them and started by showing them how big of a difference it is when the edges are strimmed. After this we cut the grass while the volunteers maintained the flower beds.

Activity – Friday 30th August 2019 – We assisted volunteers to build marquis which were donated by the round table for the Springvale 10th birthday weekend. After this we assisted a volunteer to cut the grass as the members who normally cut it were away.

Activity – Wednesday 18th September 2019 – We initially went to investigate some vandalism that was previously reported by the community, however they seemed to now have this sorted and under control. While we were there we chatted with the volunteers to check that everything was going okay. Most things seemed to be fine, however they did mention that they were having trouble with the lawn mower and were having trouble saving up for a new one. We assisted the volunteers cutting the grass and making sure it was ready for the open day on Saturday. 4 volunteers supported

10. The Marketeers

Activity - Monday 16th September 2019 – Market Barn – Penistone

We went to have a catch up with the volunteers and then helped them do a general clean up of the area. We cleared any litter that was around and from this we collected 3 large sacks of waste. Afterwards we got given a complimentary coffee from The Loft Café as they were happy with our efforts.



11. Brownies/ Guides

Activity - Monday 23rd September 2019 – Shrewsbury Road – Penistone



Weeding, pruning, and a litter pick clearing a large sack of litter. Plans for the beds to offer edible planting sections for the use of the community are to take place.

Firstly we prepared tools for the event ready to use them with the volunteers. When everyone had arrived we gave a safety briefing. We started off by weeding and pruning until the area was free of

overgrown weeds and green waste. To finish off our work we cleared litter from the area and collected 1 large sack of waste.

Other Reportable Progress this Quarter

1. Stainborough/ Hood Green

Involved the training of volunteers – The hedge is normally maintained by volunteers however it has grown a little out of control. We showed them our method of hedge cutting and demonstrated that the green waste does not need piling up in a corner, instead we demonstrated how mulching the cuttings and reintroducing it under the hedge is a better technique. As we trimmed the hedge showing our technique, volunteers raked away debris and spread it out ready for mulching.

Afterwards we shared some refreshments with the residents at the pavilion explaining the process of 'Love Your Neighbourhood' which the group are now feeling inspired to do.



2. Hoylandswaine

Supported by the SPAR

Sanding, glossing, staining and tidying a bench area near The Nook. The SPAR donated refreshments for any volunteers who joined us.



3. Thurlstone, Towngate

Working with staff from Penistone Funeral Care, refreshments and materials provided by the SPAR

We worked with the members of staff from Penistone Funeral Care to transform a bench area.



4. Hood Green Pavilion

Clearing the patio area of weeds and trimming the hedges. We mulched the waste down and reintroduced into the woodland area. Afterwards we networked with the volunteers answering questions about further improvements. The session resulted in a good before and after activity leaving the volunteers excited about doing more.



5. **Wednesday 10th July 2019** – Silkstone Common Park
Assisting volunteers to cut back nettles and shrubs to tidy the entrance area. We strimmed the play area fence to enable the volunteers to paint it.

At our event prep the day before, we sanded down the play equipment ready for this session. We were then able to work with residents to paint the playground furniture.



6. Church lane and Wentworth way – Tankersley
Working with McDonalds, Distinction Doors, Danger Zone LTD and TPEG (Tankersley Pilley Environmental Group)

We worked with these companies/groups at the business park to clear the litter and tidy the area. Overall we collected 41 large sacks of waste of which Distinction Doors and Danger Zone LTD took the responsibility to dispose of.



7. Oxspring
Bower Dell

We tidied and painted a memorial bench. We also talked about bulb planting around trees and grass verges. We have 7000 bulbs to plant at a later date with volunteers.

We worked with some local residents to plant some mixed bulbs on grass verges which were located at green areas throughout the village. The group of volunteers separated into two teams to allow more work to be done. We split our support between both teams to make sure they were both doing well.



8. Windermere Rd - Penistone

Weeding the Edible bed on A628. We helped the volunteers to identify plants and tested



their knowledge by quizzing them on the different types of plants. We then made a schedule that on the first Monday of each month Twiggs will be at Edible bed to help maintain it and ensure it does not become a mess again.

9. High Hoyland – Penistone

Firstly we started by working with the volunteers to remove the thick debris off the pavement as it was starting to make it very slippery. After this we did hedge cutting and pruning so pedestrians could use the pavement again. With a farmers permission we took the green waste to his field and mulched it down. This activity gave the volunteers a very positive feel and mind set making them pleased with what we achieved. At the end of our work a local resident came out with some hot drinks and offered us as well as the volunteers one.



10. Inbircwood – Gunthwaite Nature Reserve – Penistone



We worked with volunteers to tidy the entrance to the nature reserve. This area was extremely overgrown so we reduced the overgrowth. Once completed we then mulched down the green waste and reintroduced back into the environment. The reserve looks much more welcoming to visit.

11. Bromley Carr (Sprouthouse Well) – Penistone

Previously the Sprouthouse Well had been maintained by a volunteer who is now unable to carry on looking after the well. Due to this a new volunteer had tried to start maintaining it themselves and take over the role. However they needed some help learning how to do a lot of the general maintenance work as they had little experience doing maintenance work before. This is where we came in and assisted the volunteer in



maintaining the well and showed them how to do the work themselves. We decided we should visit the volunteer again in the future to see how they are getting on and if they need any help with some of the maintenance. The previous volunteer who had to stop due to health issues came to thank us for our efforts.

New projects that are started but need developing on:

- Penistone Playground - Adoption of the Edible Bed notice board.
- St Johns Church – Adoption of edible selections of pavement beds.
- Previous Clean-ups promoted which are ongoing projects:

We Need Your Help!
 Twigg's Clean, Green and Tidy Team
 Cawthorne Clean Up Activities

Meeting on Tivydale Drive
 Monday 9th September – 10am
 Look out for the Twigg's Van

Scraping the weeds and moss from the pavement, and clearing any litter.

Please come along and lend a hand as every little bit helps.
 Adults and children of all abilities are welcome!
 We will supply the tools but feel free to bring your own!

Tel: 01226 286111
 Email: community@twiggsuk.co.uk
www.twiggsuk.co.uk

Twigg's Clean Green and Tidy Team
 Penistone Event

We Need Your Help!

Feel free to come along and give a hand as every person helps.
 Adults of all abilities are welcome!
 We will supply the tools but feel free to bring your own too.

Clearing the build-up of debris and vegetation. This will be an ongoing task taken on in sections until the work is complete.

Meeting at Church Lane High Road, towards the bottom of the lane.
 Friday 6th September 2019
 13:00 – 15:00.

Working on the road edges. Ensure you bring protective clothing, sturdy footwear and gloves are advised to help avoid nettle stings.

Look out for the Twigg's Van parked along this street.

Tel: 01226 286111
 Email: community@twiggsuk.co.uk
www.twiggsuk.co.uk

Love where you Live

The public health outcomes this contract has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

On the conclusion of the commissioned service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK 2017-2018, Penistone Area Council identified there was a need for further work to ensure a more sustained approach in the longer term. At the Penistone Area Council meeting 19th July 2018 , it was agreed that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a ‘Supporting Vulnerable and Isolated Older People Fund’ (SVIOP). This grant was awarded in 3 lots to address specific needs. Age Uk were successful in their grant applications for all 3 lots of this fund and this is the report for the third quarter of the project (for quarter two monitoring stats) and demonstrates satisfactory progress against all three lots.

Penistone Social Inclusion Project update report 1st July 2019 to 30th September 2019

This report is for the Penistone Social inclusion Project that aims to address loneliness and social isolation among older people in the electoral wards of Penistone East and Penistone West and it covers the period from 1st July to 30th September 2019. Penistone Area Council has awarded funding from the Supporting Vulnerable and Isolated People Fund 2019/2020 and this

is in 3 separate lots. The delivery team from Age UK Barnsley is Karen Dennis who works to develop group activities and Sharon Haggerty who works with individuals at risk of social isolation and they are supported by Helen Browne, Services Manager and Jane Holliday, CEO of Age UK Barnsley who is responsible for managing the contracts.

Service Promotion and Activity

We continue to promote the service through circulation of the project leaflet, social media, events and word of mouth. We have increased the number of posts to the Age UK Barnsley Facebook page and we also share with Your Penistone Community Forum, Community Action Penistone and SOPPA pages. We have established a good relationship with Sheila Weber of the Barnsley Chronicle who has covered the Men in Sheds project 3 times in this quarter.

We also continue to promote the project and its activities through personal contact with groups and partner organisations in the Penistone area. These include lunch clubs, social groups, social prescribing service, Making Space, GP practices, sheltered housing providers, Barnsley U3A, local churches and businesses.

We regularly contribute articles to the St. John's Church and St. Leonard's, Wortley.

Summary of involvement across the grants

	Quarter 4			Quarter 1			Quarter 2			Quarter 3		
	Existing	New	Total	Existing	New	Total	Existing	New	Total	Existing	New	Total
Volunteer Hours				204	70	274	295.5	50	345.5			
Total no of volunteers in all roles across all 3 Lots	23	9	32	28	6	34	34	8	42			
Total No of interventions with service users			439			416			550			
Total no of older people engaged across all 3 Lots			154			102			143			

23 volunteers from the previous contract continued into this new funding period.

There were 8 new volunteers in Q2.

LOT 1: Social Action and Volunteering

Under this grant we have provided 25 hours of staff time per week supporting this is made up of 18 hours of Social Inclusion Worker and 7 hours of Information and Advice Worker time.

Volunteer Befriending

We have received 12 referrals in this quarter and these include referrals from Social Services, family and self-referrals.

We have Good Neighbour volunteers working with 28 service users some of whom are housebound, and we have linked older people into groups including, tea and chat group, coffee mornings and other social groups such as the Wortley Afternoon Social. Volunteers have provided 345.5 hours of support in the service within the quarter.

In September we ran a successful recruitment evening in Penistone where 10 attendees expressed an interest in becoming volunteers. 50% of these have now submitted official applications which we are currently progressing.

In addition to this, we have recruited two volunteers and an additional 5 applications are in progress. These people have come forward after posting an advertisement on the Penistone Community Forum and Community Action Penistone Facebook Page.

Afternoon Outings

Our service users have enjoyed participating in 4 afternoon outings the most popular being The Rotary Club's Superjam Tea Party held at The Holiday Inn Dodworth, which enables social interaction and enjoyable physical activity with others. Two car scheme drivers have provided transport for this activity.

We also had an outing, supported by Community Transport to take 4 service users to the Tea and Chat at the Macmillan Coffee morning.

Quotes from service users include,

"I don't know what I would have done without the help of my befriender, she is wonderful and I really look forward to her coming to see me. "

"Before I got a befriender, the days were long and lonely and it's so nice to have someone pop in on me; I can now see a light at the end of the tunnel."

Information and Advice

In this quarter under the new grant we have provided 7 hours per week of Information and Advice Worker time to support older people to have the information and access to benefits that they need.

The total estimated gains through benefits for the period is £31,900.

25 service users have been seen of which 8 are male and 17 female. The trend for females continues to be in the majority, more than double the number of males.

There have been 6 service users in the 60-69 age group this quarter which has increased from the previous figure of 1. 7 have been advised from the 70 – 79 age group which was a slight increase on the previous figure of 5. The oldest age group, 90 – 99 decreased from 3 to 1.

Type of advice given - benefits 17, social care 2, housing 1, energy 1, travel 5, other 1.

15 advice sessions were delivered at the home of the service user.

Community Car Scheme

Car Drivers by Locality:

Locality	No of existing Drivers	No of new drivers this quarter
Millhouse Green	2	0
Penistone	2	0
Cawthorne	1	0
TOTAL	5	

There have been 52 Community Car journeys undertaken in this quarter made by 9 individuals, the majority being in their late 80s to 90s.

Locality of individuals referred to the service for 1:1 support	
Penistone	22
Silkstone	5
Silkstone Common	3
Hoylandswaine	1
Oxspring	1
Millhouse Green	1
Thurlstone	1
Thurgoland	1
TOTAL	35

LOT 1 Milestones	To Be Achieved By
Project launch, staff in place, volunteers in place. Community Car Scheme service running. Formal partnerships in place. Office base confirmed. Taking referrals	January 2019 ACHIEVED
New Service Leaflet available. Promotion in place.	February 2019 ACHIEVED
New Volunteer Recruitment	March 2019 ACHIEVED
1 st Quarterly Report (Q4)	April 2019 ACHIEVED
Stakeholder event looking at what the project is doing well and ways to improve	May 2019 REVISED DATE AGREED 26th NOV.
2 nd Quarterly Report (Q1) and Priorities for 2020-2021 to Area Council. Plans made for future provision and funding.	July 2019 ACHIEVED
3 rd Quarterly Report (Q2), Volunteer Review. Applying for grants etc.	October 2019
4 th Quarterly Report (Q3).	January 2020

Lot 1 Outcomes and Indicators

Activity/Intervention	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Target
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
Wellbeing Measure (WEMWBS)		*		5.2					Average Increase
Loneliness Measure (UCLA)		*		1.8					Average Decrease
Number of service users 1:1	10	21	10	8	15	19	15		50
Number of I&A service users	10	28	10	20	10	25	10		40
Community Car Journeys	50	92	70	65	85	52	85		290
Afternoon Outings	3	3	5	5	6	5	6		20
Number of Volunteers	18	19	4	5 new	5	2 10 in progress	5		32
Safe Home Referrals		**		0		0			Recorded Number
Number of Intergenerational Activities	MOVED TO LOT 2								

***It has not been necessary to make any safe home referrals as there have been no circumstances that have required it. During visits to people's homes, we look out for any potential hazards and would refer to the correct organisation should there be a cause for concern*

Lot 2 – Community Activities

Focus on smaller communities

Wortley

The Wortley Afternoon Social has now become a well-established group and is run by volunteers from St. Leonard's Church and supported by the Social Inclusion worker. There have been 10 meetings in this quarter with an average of 8 people attending from Wortley, Howbrook, Bromley and Thurgoland.

Activities that have taken place this quarter are:

Ann Hewitt, Age UK Barnsley- a presentation on energy tariffs and switching.

Deb Abrames, Nat West – a presentation on Frauds & Scams

Karen Dennis, Penistone Social Inclusion Project – Dental Health Quiz and provision of information sheets and free samples of toothpaste and mouthwash.

Crow Edge

There has been a delay in being allocated a date by Stagecoach to use the ‘Hattie the Chatty’ bus due to it’s location in Grimsby and the availability of one of their drivers to bring it over to our local area. We will not book it for this year due to the expected poor weather in the next few months but we will plan to use it in late Spring 2020 should this project continue. It is an open topped bus and consequently needs to be used at a time when fair weather is reasonably expected. Instead, we will plan a Christmas event in December at the Crow Edge Community Centre and we will provide transport by using Barnsley Dial-a-Ride and the community car scheme. We will also use this event to consult on issues that older people living in this area are facing.

Tankersley / Pilley

The Healthy Life group continues to meet weekly and the attendance numbers are still settled at 13 regular attendees. In addition to the weekly exercise sessions there have been additional activities:

An intergenerational craft activity run by Sarah Dunn, Creation Station.

An outing to Cannon Hall Farm and Museum – made possible by hiring a minibus from Barnsley Dial-a-Ride.

A soup making session – Karen Dennis, Social Inclusion Worker.

A talk from Jane from the Warm Homes & Hospital Discharge Team.

Dental Health Quiz and provision of information sheets and free samples of tooth paste and mouth wash – Karen Dennis, Social Inclusion Worker.

Cawthorne and Silkstone

We planned to run a series of 3 creative art sessions in September at Silkstone Common Methodist Church. Sarah Dunn of Creation Station felt that it would allow the pre-school children to get to know the older people over the 3 weeks rather than having 3 separate one-off sessions. It was felt that this would lead to a more positive experience for both age groups. Unfortunately, we did not receive any bookings at all from older people. On reflection, it is felt that the requirement to book 3 consecutive weeks may have been a barrier to attendance. We are now looking to select new dates and promote it as an opportunity to book on single dates.

Summary of activities that have taken place

Activity	Frequency	Locality
Tea & Chat, Weavers Court	Monthly	Penistone
Healthy Life Group	Weekly	Pilley (Tankersley Welfare Hall)
Penistone Pen Pals	Occasional	Penistone Grammar
Wortley Afternoon Social	Weekly	Wortley
IKIC (youth centre) coffee morning (intergenerational)	Occasional	Penistone
Creation Station Intergeneration Craft Session	One-off session	Pilley
Volunteer Recruitment Event	One-off	Penistone
Men in Sheds Open Day	One-Off	Penistone

Men in Sheds

The shed was delivered and installed on site on 9th August and since then 2 volunteers have spent more than 50 hours installing insulation and plywood cladding to the internal walls. The electricity supply has now been installed and is waiting for the consumer board to be installed on 8th October and tested before being issued with the electrical certificate.

An offer of kitchen worktops and base cupboards has been received to create the working surfaces and storage and there have been two offers of tools and equipment from shed clearances and a third from Men in Sheds Barnsley Central.

An open day was held on Friday 20th September to enable interested people to see what progress had been made. 15 people attended. A formal launch will be arranged as soon as a completion date is known. The project has received excellent publicity via Facebook and the Barnsley Chronicle.

New groups/activities

In this quarter we have continued to work with existing groups, providing practical support in running the groups and also supporting the volunteers who run them – Healthy Life Group in Tankersley, Tea & Chat at Weavers Court, PenActive, Eat & Meet at Pendon House, Making Space Carers Group, Wortley Afternoon Social.

Penistone Pen Pals

This project has been set up in partnership with Penistone Grammar School. Year 8 students have written letters to older people and at this first stage they do not know who will receive their first letter. The letters are given to older people who wish to write back to the pupil. No postage is involved and all the letters are passed on by the Social Inclusion Worker after vetting them to make sure they are appropriate. The pupils are known only by their first names and addresses are never given out. Equally, the older people are known only by their first name and no address appears on the letter. The pupils' letters contain information about their school life, hobbies and interests, pets etc. and a little bit about their family. They often ask questions of the older people and this makes it easy to provide a response.

The aim of the project is to encourage better literacy skills in the pupils and to nurture a better understanding of older people and their lives. The older people may live alone, may feel lonely or just out of touch with young people. We hope that the arrival of a written letter that isn't just another flyer or a bill will bring enjoyment to an older person's life and that the letters will generate a positive image of both age groups. The plan is for each pupil to write one letter per term and therefore the older person will write back 3 times in all. The school are planning a tea party / coffee morning next year when the older people will be invited into school to meet their Pen Pal.

12 pupils from Penistone Grammar School have taken part in the first tranche of letters and Thurgoland Primary School will take part from November / December.

Barnsley U3A

All existing groups continue to meet and at the end of this quarter there are still 11 active groups including the Art group that was taken on from the WEA in the last quarter. There are a total of 113 participants across all 11 groups.

The individual groups are: Crown green bowling (now on a winter break but the members continue to meet for social get togethers; Crafty Chat; Paramount Group; Bread making ; Patchwork Projects ;

Walking group ; West Africa (study group); How our ancestors lived 1920 to 1970 (study group); Vintage Social ; Board games; Art Group

Planned activities

- Intergenerational project – new dates to be arranged for Creation Station sessions at Silkstone Common
- Winter Warmth Event, St. John’s Community Centre – Wednesday 30th October
- Love Your Life (SOPPA Stakeholder Event) – Penistone Leisure Centre - Tuesday 26th November
- Penpals project with Thurgoland Primary School – start date to be agreed sometime in November/December
- Intergenerational Coffee mornings – another event to be planned with IKIC.
- Christmas Party – Tuesday 10th December, venue in Penistone TBC.
- Christmas event to be arranged at Crow Edge Community Centre
- Age Friendly Action Plan roll out – survey findings to be evaluated and discussed by AF Overseeing Group and Action Plan to be formulated.

LOT 2 Milestone	To Be Achieved By
Project Launch, staff in place, volunteers in place,. Community Car Scheme running. Formal partnerships in place. Office base confirmed. Consultation begun about groups and activities needed.	January 2019 ACHIEVED
Men in Sheds staff member recruited. Further volunteers recruited. Men In Sheds consultation underway.	March 2019 ACHIEVED
Shed consultation completed. Search for accommodation.	April 2019 Consultation achieved, Accommodation confirmed.
First Quarterly Report (Q4) completed.	April 2019 ACHIEVED
Men In Sheds launched.	May 2019 ACHIEVED SEPT.
Stakeholder event looking at what the project is doing well and ways to improve.	May 2019 Revised date 26th November.
2 nd Quarterly Report (Q1) and Priorities for 2020-2021 to Area Council. Plans made for future provision and funding.	July 2019. ACHIEVED
3 rd Quarterly Report (Q2), Volunteer Review. Applying for grants etc.	October 2019
Winter Warmth and Wellbeing Event	October 2019
4 th Quarterly Report (Q3).	January 2020

Lot 2	Quarter 4		Quarter 1		Quarter 2		Quarter 3	
Activity/Intervention	Target	Actual	Target	Actual	Target	Actual	Target	Actual
New Activities/Groups	1	2	2	4	3	2	2	
Health Focused Events)	1	3	1	1	1	4	1	
Number of volunteers involved in groups/activities	4	13	2	0	2	4	4	
Men In Sheds Members	0	15	6	15	7	15	12	
Increased Number of people involved in new community activities	20	59	30	8	45	33	55	
Number of Intergenerational Activities (moved from Lot 1)			1	2	1	3	1	

Lot 3- Creating and Managing Responsive Networks

Community Forum – SOPPA (Supporting Older People in the Penistone Area)

- 3 meetings have taken place since inception: 28th February, 25th April, 1st August.
- Terms of Reference have been agreed.
- There are 12 members of the group and most of them attend each meeting. We are working to bring more health professionals and social workers to the group. The Social Inclusion Worker plans to utilise the Integrated Health and Wellbeing Team meetings in Penistone to promote SOPPA and invite new members to join.
- Positive relationships are being built between the members and a greater knowledge is gained about what each organisation does.
- Members are working together on the Age Friendly Penistone initiative.
- Improved referrals and signposting, where appropriate, between member organisations.
- A dedicated email address has been created soppacf@gmail.com
- A dedicated private Facebook group has been created @SOPPA forum and members are invited to join. This enable members to communicate and to share information outside of the actual meetings. It also enables us to promote events and activities amongst partners.

- Currently planning a joint stakeholder event - **Love Your Life** on Tuesday 26th November at Penistone Leisure Centre.
- A date is to be set for the Age Friendly overseeing group to look at the outcome of the Age Friendly survey.

Age Friendly Penistone

The survey is still being circulated and results will be evaluated at the next meeting of the AF Overseeing Group. An action plan will then be formulated. Priorities will be identified and work will begin to deliver it.

LOT 3 Milestones	To Be Achieved By
Project Launched	January 2019 ACHIEVED
Consultation with community groups and older people across the area	January to March 2019 STARTED AND ONGOING
1 st Community Forum then at regular intervals determined by group	February 2019 ACHIEVED
Social Media in place	April 2019 EMAIL ACHIEVED Facebook group ACHIEVED
Age Friendly overseeing group in place	February 2019 ACHIEVED
Age Friendly event for older people and agencies finalising priorities	March 2019 REVISED TO MAY 2019
1 st Quarterly Report (Q4) and Age Friendly Action Plan	April 2019 REPORT ACHIEVED. ACTION PLAN REVISED TO NOV 2019
Partners identified to meet priorities and work begun	May 2019 REVISED TO NOVEMBER
Community Forum working on event 1 e.g. Safeguarding Week	July 2019 LOVE YOR LIFE EVENT PLANNED FOR NOV.
2 nd Quarterly Report (Q1) and Review of Action Plan	July 2019 ACHIEVED
Presentation to Area Council and priorities for next year	August 2019 ACHIEVED
Community Forum working on event 2 e.g. Winter Safety	October 2019
3 rd Quarterly Report and review of Action Plan	October 2019
Age Friendly Event for older people and agencies	November 2019
4 th Quarterly Report and review of Action Plan	January 2020

LOT 3	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Target
Activity/Intervention	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
New people/groups attending Community Forum	5	9 *	10	0	15	1	10		40
Number of people consulted about Age Friendly	50	25 **	75	12**	0	23**	0		125
Age Friendly Consultation events	7	0	1	1	0	3	1		9
Action Plan Overview Meetings – Age Friendly	0	0	2	0***	3	0***	3		8
AUKB volunteers - consultations	3	0	3	2	3	3	1		10
Dementia Friendly Businesses signed up	4	0	5	0***	6	0***	5		20
Dementia Awareness courses delivered	0	0	1	0***	0	0***	1		2

*This does not include the Social Inclusion Worker and the Area Team Community Officer

** Within existing group meetings

***The Age Friendly work will follow on from the consultation period. The questionnaire will be evaluated and discussed at the next Overseeing Group planned for November. Priorities will be identified and an Age Friendly Action Plan will be agreed. Work will then commence in partnership with organisations represented on the SOPPA Forum and any other appropriate partners to be identified who will be able to help deliver priority actions. Dementia Friendly businesses will be signed up and Dementia Awareness courses will be delivered as part of this action plan.



 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

The DIAL drop in provides Penistone with a dedicated advice worker supported by a volunteer, half a day per week. Funding for this service comes from the Penistone Working Together Fund, and has been approved on a 12 month basis subject to satisfactory performance since 2017. The performance shown below is from the third quarter of the new contract for 2019.

Project Highlights

- **13** sessions held
- **52** residents have received face-to-face advice
- The average number of residents attending a session is **4**
- The highest number of residents attending a session is **6**
- The total **actual** amount of unclaimed benefit income generated through the sessions to date is **£127,055**
- The total **projected** amount of unclaimed benefits generated through the sessions to date is **£165,407** (this includes claims waiting for a decision)

- For every £1 invested from the Penistone Working Together Fund the project has brought **£38.50** into the area * actual amount of unclaimed benefit income generated divided by three quarter's grant payment
- Volunteers gave **190** hours of their time to support this project which equates to a volunteer investment of **£2576**

Project Outcomes

- **90%** of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- **62%** of residents attending the sessions reported feeling more able to deal with their own affairs
- **69%** of residents reported feeling their health and wellbeing had improved 3 months* after receiving support from our advisor

Analysis of Benefit Income Gain

Period	Actual	No of claims awaiting decisions/not known
Quarter 1	£9,960	17
Quarter 2	£86,328	29
Quarter 3	£27,455	33
Quarter 4		
Total	£127,055	79

Breakdown of Enquiries

No. of Residents Attending Sessions

Month	Qty
July	14
August	22
September	16
Total	52

Analysis of Presenting Issues

Issue	Specific Issue	No of Enquiries
Benefit	Mandatory Reconsideration AA	5

Appeals	Mandatory Reconsideration ESA	5
	Mandatory Reconsideration PIP	3
	SSCS1 AA	
	SSCS1 PIP	1
	SSCS1 ESA	1
Total		15
Benefits	Attendance Allowance	5
	Benefit check	3
	Benefits (Miscellaneous)	
	Carers Allowance	
	Council Tax Arrears	
	Disability Living Allowance Child	1
	Employment and Support Allowance	8
	Overpayments	
	Pension Credit	1
	Personal Independence Payment	14
	Universal Credit	
Total		32
Disability Information	Blue badge	3
	Equipment	1
Total		4
Finance	Pension Options	1
Total		1

Case Study

Before DIAL

Mr and Mrs B are 74 and 72, they attended Penistone outreach as Mr B has been diagnosed with Parkinson's and details had been passed on to them by a social prescriber who believed they may need more benefits.

Advice given by DIAL

DIAL undertook a benefit review and advised both to make a claim for Attendance Allowance as Mr B has personal care needs but also Mrs B has due to breathing difficulties and arthritis. We helped to complete both Attendance Allowance forms.

After DIAL

Both applications were successful. Mr B received the high rate Attendance Allowance and Mrs B received low rate Attendance Allowance. DIAL made applications for Carers Allowances and Pension Credit which we are waiting to hear about.

Mr B's received Attendance Allowance of £87.65 per week and Mrs B £58.70 per week. Once Carers Allowance and Pension Credit have been processed they will receive further Pension Credit of £189.75 a week and access to Council Tax Reduction.

Mr B said

"I am so grateful .It will make things so much easier now. It's taken some of the scary away after my diagnosis"

Acknowledged outcome

More money to live on

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being

  	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

This is the final report for this project, funded through the Working Together Grant Fund, which has provided skills and training for young people to provide radio broadcasting. The project engages with the local Penistone Grammar school and has developed good links in being able to provide work placements for young people wanting to gain the experience to enter the broadcasting industry.

PROJECT OUTCOMES

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1 <u>Training</u> Deliver training to 10 people	<ul style="list-style-type: none"> Recruitment and then training programme given to individuals or pairs 	<ul style="list-style-type: none"> September 2019 	One more young person started training with us since the last report. Four students have now received a full NCFE exam qualification along with 5 adults. That makes training delivered to twelve young people

			now since October 2018.
Outcome 2 <u>Volunteering</u> Provide volunteering experience opportunities for people	<ul style="list-style-type: none"> • All given chance to present or interview at Penistone FM 	<ul style="list-style-type: none"> • November 2019 	14 actual presenting opportunities have been offered this quarter along with five film recording/editing sessions.
Outcome 3 <u>Work Experience</u> Recognised work experience opportunities in Penistone FM Community Radio	<ul style="list-style-type: none"> • All given opportunity to experience working conditions at Penistone FM or other organisation 	<ul style="list-style-type: none"> • November 2019 	We have offered students the chance to work on "Look Local", if they could find a mutually acceptable time. There have been 21 work experience opportunities, working with me or with the filming team, which were well-received. We also offered them the chance to work on three Outside Broadcasts, but unfortunately none of the students were able to take us up on the offer.

Project update

Over the past year, we have delivered training to twelve young people from Penistone. Eight of these attend as part of Enrichment sessions from Penistone Grammar School, so they were absent from the station in May, June and some of July with A Level final exams and Mock exams. They were also away for six weeks during July and August. This clearly impacted on our targets. Luckily, we were already ahead, so the final targets have been reached and overtaken in all cases. Four of them have now received their NCFE certificates. One has only finished recently, one has only a part folder and two have yet to start, but are registered for the exam. I think that's very promising.

We've provided fourteen further opportunities for presenting or interviewing since April, thirteen of which were broadcast live on Penistone FM, and two others were offered as training. Several of the students were also been offered the chance to take part in three Outside Broadcasts with the station, but work or holiday commitments meant that none were taken up.

In terms of work experience, Emily has sent football commentaries to David Markwell, from BBC Radio Sheffield; he listened to some of her work and suggested improvements. She has now decided she doesn't have the flair for this kind of work though. Lizzie, who wrote an article about the community pub in Penistone has now sent it to Look Local in Stocksbridge for possible publication. Joe has been more active with Penistone FM, working once a week on audio editing and more lately on filming. He is usually our cameraman, and has been invaluable in editing all the films about volunteering in the Penistone area, and in training me in the editing process. Six of the students have also worked in the studio helping me with either programming, script work or presenting.

All in all, this has been a good year for Penistone FM and a valuable one for our young people, I feel.



MILESTONES

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Project Launched	October 2018	Launched in October 2018
First group of Young People recruited	January 2019	Five young people recruited by Jan
At least ten young people trained (presenters, interviewers or exam)	End August 2019	Twelve young people have worked or are now working through training for presenting/interviewing
Young people completed a further volunteer experience, attending further education or gained a job.	End October 2019	Seventy eight distinct volunteering opportunities have been taken up so far since October 2018. Two young people are now working, one is taking GCSEs, 3 have gone on to University, and six are in Y13. Two of these are continuing training with Penistone FM.
Young people given work experience at Penistone FM or elsewhere	End September 2019	There have been 21 further work experience opportunities given to young people, working on creating a radio drama or with "Look Local".

QUARTERLY PROJECT TARGETS

Activity/Intervention	Quarter 3		Quarter 4		Quarter 1		Quarter 2		Total achieved		Total Project target
	T	A	T	A	T	A	T	A		A	
Number of people attending training sessions	4	5	4	4	3	2	4	1		12	10
Number of volunteer sessions given	15	16	15	25	10	18	10	19		78	50
Number of young people involved in Work experience opportunities which could be used for entering media and digital editing work.	3	5	3	5	2	4	2	2		16	10

Case study

Joe came to us after University, hoping to gain some real post-grad work experience. He has been invaluable to us, first of all with audio editing, which he has carried out every week almost, and latterly with filming. We have taken on a project to film volunteer groups in the local area who have received Ward Alliance funding in the recent past, and he has been able to accompany us on several occasions to take charge of filming, which ties in nicely with his degree; additionally, we found out he had been involved at university with film editing, and although he is

used to a different software package, he was able to adapt quickly to the station's software and has edited most of the film taken so far.

As a matter of fact, we are rather proud of him. He had no real-world experience of film and audio editing before he came to us, but he is now working for several companies, taking on new filming and audio projects and getting paid for it. We feel pleased to have provided a bit of a springboard into his career.



 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

This 6 month pilot project which was commissioned in response to information received about a high demand from Penistone residents for support from CAB in central Barnsley. The project is funded through Penistone Area Council’s Working Together grant funds, and provides two advise sessions per month delivered at the Penistone Town Hall between 2-6pm to encourage attendance from people who may be working but still struggling with money management or debt issues. The report below provides information for the second and final quarter of the pilot project which has since been reviewed by Area Council at it’s meeting on August 1st and a successful application has now been made to continue this service for a further 12 months from the beginning of October 2019.

PROJECT OUTCOMES

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1	<ul style="list-style-type: none"> •Number of Advice sessions delivered 	<ul style="list-style-type: none"> • 6 in 1 quarter 	Services are delivered from Penistone Town Hall every 2 nd & 4 th Wednesday. In Qtr 2, 6 advice sessions have been delivered.

Outcome 2	<ul style="list-style-type: none"> Number of client contacts 	<ul style="list-style-type: none"> 15 in 1 quarter 	There has been a total of 16 client contacts.
Outcome 3	<ul style="list-style-type: none"> Number of fast track referrals made to other CAB services 	<ul style="list-style-type: none"> 5 in 1 quarter 	8 clients received advice on many related issues including debt..

Project update

Since the beginning of April 2019, when the funding period began, the project has seen a total of 28 client contacts. The clients have been assisted at Penistone Town Hall via 6 four hour advice sessions, which take place every 2nd and 4th Wednesday of the month.

Project totals to date, the adviser has **assisted clients to manage debts of £29,154 and claim benefits of £31,952**. The adviser has supported with a total of 71 unique issues of which 32% were benefits, 21% Universal Credit, 11% health and community care, 9% employment issues, debt 7%, consumer issues 6% and 14% other issues.

During this quarter, debt managed totalled £2,158, this included 8 clients who were assisted on debt and money related issues. The adviser has assisted clients to claim an additional £5,175 of benefits - these benefit gains were distributed amongst 2 different clients with an average gain of £2587.50 per client.

This quarter, clients accessed this advice service for support with a variety of different issues, including benefits, debt, money, legal, employment, Health and Community Care and consumer. Further analysis of our Casebook recording system shows that we have dealt with a total of 40 unique issues. Of these **issues 32.5% related to benefits and tax credits, 20% related to Health and Community Care, 10% Employment, 10% Consumer, 7.5% related to Universal Credit and 20% other issues.**

50% of clients presented with a disability or long term health condition.

Supporting clients with managing their debt and claiming the benefits they are entitled to will help to maximise income and will give clients more money to spend in the local economy.

Volunteers support this project by signposting clients from our town centre reception and via our telephone and Email Services. Volunteer admin services are also provided as and when required.

MILESTONES

<u>MILESTONE</u>	<u>TARGET DATE</u>	<u>PROGRESS/ ACHIEVED</u>
Recruitment	Mid March	Completed
Produce publicity material	ASAP	Completed
Launch project and begin service delivery	April 2019	Completed

<u>Recruit and train volunteers</u>	<u>On-going</u>	<u>On-going.</u>
<u>Submit quarterly monitoring reports</u>	<u>First report, Q1 – July 2019</u>	<u>Completed</u>
<u>Client surveys</u>	<u>On-going</u>	<u>On-going</u>

QUARTERLY PROJECT TARGETS

Activity/Intervention	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Total Year 1 target
	T	A	T	A	T	A			
Number of Advice sessions delivered	6	5	6	6					12
Number of client contacts	15	12	15	16					30
Number of fast track referrals made to other CAB services	5	1	5	0					10
Improved Health and well being	ongoing		Ongoing						65% report positively by end of project.
Number of volunteers		4		3					
Volunteer hours	60	78	60	59					
Number of new volunteers				3					
Debt Managed	£1500	£29,794	£1500	£2,158					
Benefit gain	£2500	£23,979	£2500	£5,175					
Investment return		£23		£5					£5.00 per £1 of grant

Case Study:

The client is a 73 year old pensioner in receipt of State Pension and Pension Credit and has a small part time job to top up income.

The client was unaware that they should declare the small income.

The DWP are now aware of the situation and have interviewed the client under caution. The client has been formally charged with Benefit Fraud for claiming Pension Credit while not declaring employment income. The client has received a summons to appear in court, relating to this matter.

Completed a full benefit check on client to ensure they are receiving all the benefits they are entitled to. Client has only this one debt issue, which is benefit fraud and does not require any other debt advice.

Explained to client their rights and responsibilities regarding applying for and claiming benefits, assisted client in general terms regarding these proceedings and provided details of solicitors

who can assist, along with a number of questions that the client must check with the solicitor, before appointing one to act on their behalf.

Outcome – Client is happy with the advice given and will return if they need further assistance.



 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Following funding from the Working Together Fund to provide its operational running costs for a 12 month period from April 2018 to March 2019, South Pennine Community transport have successfully secured funding for 53% of running costs from alternative sources for 2019/2020. Working Together grant funds have therefore been approved for the remaining 47% of operational costs for the financial year 2019/2020. The project provides a bespoke bus service which is staffed by volunteers who offer additional support to enable older and more vulnerable residents in the area to get out and about to shop or meet up with others in their local area. This report provides an update on progress for the second quarter of the second year of funding to support this project. Progress for this first quarter is satisfactory.

PROJECT OUTCOMES:

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1 Allowing people to access local services	<ul style="list-style-type: none"> Provision of bus service and monitoring of use 	<ul style="list-style-type: none"> 120 pax per week 	273 pax per week

Outcome 2 Removing loneliness and isolation	<ul style="list-style-type: none"> Reaching out to those who are unable to access mainstream transport 	<ul style="list-style-type: none"> 120 pax per week 	273 pax per week
Outcome 3 Integration of the community	<ul style="list-style-type: none"> Promoting a community bus service that is open to all 	<ul style="list-style-type: none"> Number of new groups reached per quarter. 	Regularly attending events and coffee mornings.
Outcome 4 Activating volunteers	<ul style="list-style-type: none"> Mobilising volunteers locally to help promote the service and ascertain important feedback 	<ul style="list-style-type: none"> 5 volunteers 	7 Volunteers

MILESTONES

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Timetables distributed and targeted drops completed	Ongoing	Timetables distributed to local outlets and at community events
Evaluate the service	Ongoing	Monitoring the data from our electronic ticket machine
Sustainability options explored and progressed	Ongoing	Exploring new ways of funding the service for its long term sustainable future

QUARTERLY PROJECT TARGETS

Activity/Intervention	Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total Project target
	T	A	T	A	T	A	T	A	
Number of people using the service	48	339	48	355	50		50		
	0	8	0	9	0		0		
No of new passengers quarterly		232		218					
No of volunteers involved locally in promoting the service	5	7	5	7	5		5		
No new groups worked with by volunteers	3	3	3	3	3		3		
No of passengers consulted	50	50	50	50	50		50		
% Income generated to sustain service	40	30	50	40	75		80		

Once again, in the latest quarter, we are proud to report the continued growth of the Penistone Local Link - service 25. The services continues to be popular and established in life around Penistone. We have had a busy 3 months with plenty to report.

Additional service 25A

From Monday 2nd September we began to operate service 25A, without subsidy.

The service provides an additional journey in both directions each day, Monday to Friday, between Milhouse Green, Thurlstone and Penistone. The 25A also provides an additional daily link between Penistone and Holmfirth whilst also serving the outlying areas of Crow Edge, Victoria, Carlecotes and Dunford Bridge. The service is in its infancy and is already used and is growing.



Barnsley Bus Partnership

During the summer we joined the Barnsley Bus Partnership. We have attended two meetings since joining and the Partnership is proving very useful. We have open lines of communication with SYPTE and other bus operators in the area. This enables us to play a full part in helping develop an attractive and sustainable bus network for Penistone and the surrounding areas.

Future Journeys and Driving Communities Forward

We are partnering with the largest provider of community transport in the UK, HCT Group, as part of their Future Journeys programme. Future Journeys will see South Pennine start its own 5 year plan called Driving Communities Forward. Launching this month, this will:

- Increase accessibility on cross-boundary services
- Create more bus services for our communities
- Make new partnerships i.e. community rail
- Maintain and develop compliance
- Strengthen our governance

CTA Awards

We have made the shortlist of 3 in the running to becoming Community Transport Provider of the Year at the Community Transport Association Awards in November 2019. This already means we are ranked in the top 3 of all providers of community transport in the UK. We are incredibly proud of this achievement.

BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
5th December 2019**

**Report of the
Penistone Area Council Manager**

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the agreed current priorities for Penistone Area Council 2019/2020 and the intentions for spend against these priorities

1.3 The report outlines the 2019/2020 financial year position for Penistone Area Council and current budget update.

2.0 Recommendations

2.1 **That members receive the update on the procurement activity.**

2.2 **That members note the update and progress of contracts funded by the Supporting Isolated and Older People Grant fund , and the current position for the agreed extension of these contracts to January 2021**

2.3 **That members receive the update and current financial position of the Penistone Working Together Fund**

2.4 **That members note the update on the current Clean and Tidy contract from within this report and timescales for the agreed procurement of a future contract**

2.5 **That members note the current position of Penistone Ward Alliance Funds in light of recently agreed additional funds.**

2.6 **That Members agree to the provision of Area Council updates to be included in the February 2020 edition of Penistone Living**

2.7 **That Members note the current position for the 2019/2020 budget.**

3.0 Supporting Vulnerable and Isolated Older People Service

- 3.1 At a Member briefing on 17th May 2018 Members reviewed the existing commissioned service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK. It was concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there was a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.
- 3.2 At the Penistone Area Council meeting 19th July 2018 , it was agreed that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.3 Members were provided with the opportunity to comment on the grant outline proposal following Area Council on October 4th 2018, and the grant was advertised for applications on November 2nd. Applications were received and assessed by the SVIOP grant fund panel on December 11th 2018 and Age UK were recommended as the preferred supplier for delivery of all three lots of the grant fund to commence January 17th 2019.
- 3.4 Although performance has been noted as satisfactory through quarterly monitoring reports, members at their workshop on July 11th 2019 requested that further information on activity was presented by Age UK to PAC at its' meeting on 1st August 2019.
- 3.5 Following presentation and update from Age UK at PAC on August 1st it was noted that current projects delivered through the SVIOP grants are making a good impact but that benefit would be gained from extended delivery to allow much of this work to complete and embed.
- 3.6 At the Penistone Area Council 3rd October 2019, members agreed to allocate additional funds of £70k (£17,500 from the 2019/20 Area Council commissioning budget and £52,000 earmarked from 2020/21 budget) to enable an extension of 1 year to this contract. This is currently progressing to enable letters of extension to contract to be issued by mid December to enable contracts to continue from January 18th 2020.
- 3.7 Satisfactory progress continues against existing contracts , with a further update of performance included within this meeting.

4.0 Penistone Area Council Working Together Fund

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities

would be awarded between £5,000 and £20,000.

- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gave a working total budget of **£202,038**
- 4.3 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget
- 4.4 At the Area Council meeting on the 8th February 2018 it was agreed that the remaining underspend of the Working Together Fund was carried forward to 2018/19 and that funds be promoted widely to attract applications.
- 4.5 At the Area Council meeting on 5th April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel and subsequently Working Together Funds were not widely publicised.
- 4.6 At the Area Council meeting on 19th July 2018 it was agree to accept appropriate informal requests for funding from PWTF, and that any decision to make further additions to Working Together funds from Area Council budget reserves be considered at a later date following a review of Area Council priorities later in the year.
- 4.7 At the Area Council February 14th 2019, following a priority review workshop in January 2019, members agreed to allocate the Area Council underspend of £18,448 from 2018/19 budget to the Working Together Funds,giving a unallocated grant fund of **£28,596** which was carried forward for spend within the 2019/2020 financial year.
- 4.8 At a PAC forward planning workshop with members on July 11th 2019, members gave further consideration of the Working Together Grant fund and it was agreed that the grant provides a good means for supporting a wide range of projects that will enable the Area Council to meet its' current priorities.
- 4.9 At the Area Council meeting of 1st August 2019, members therefore agreed to an allocation of an additional £50k to the Working Together Fund from the Area Council commissioning budget in order to attract further projects to the funds in support of PAC priorities, providing a working total of £ 64,596.

4.10 At the Area Council meeting of 3rd October members were advised of two pending applications to the grant funds totalling £12,774. Members are advised that the grant panel approved only one of these for the CAB debt service and has asked for further information in support of the Young people's mental health project. The current total remaining for allocations is therefore £61,030.

4.11 Members are advised to note these funds in light of any actions required following discussion on the findings from the Youth Summit at this meeting.

4.12 Total allocations to date

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group (Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL (Information and Advice service 2018)	£ 4,395.00
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service	£ 9,700.00

2019 with option to extend to 2020)	
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00
South Pennine Community Transport CIC Service Delivery contribution 2019/20	£ 14,000
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
Total Allocations to date	£ 209,456
<i>Current Amount remaining for allocation</i>	£ 61,030
<i>Applications to Working Together grant currently pending Penistone FM 'Talk.Just Talk' young people project</i>	£ 9208
<i>Potential remaining total if applications approved</i>	£51,822

5.0 Clean, Green and Tidy Service

- 5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.
- 5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.
- 5.3 At the Area Council PAC meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8th and April 5th 2018 showing satisfactory progress against contract outcomes.
- 5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at it's meeting on June 7th 2018, giving a full review of work undertaken against contract so far. This was well received by members.
- 5.5 At the Area Council meeting of July 19th 2018, Members agreed to extend the current contract which was due to finish on 1st November 2018, for a further 12 months at a cost of £98,007. It was agreed that funding to support this would be allocated on the basis of 5 months at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to come from the 2019/20 Area Council budget.

- 5.6 Members received a presentation given by the Twiggs service of performance to date at the the PAC meeting on June 13th 2019, which was well received, and were reminded that the current contract is due to finish on November 1st 2019.
- 5.7 In order to assist with any future procurement process, Members approved spend from within the current budget and to waive contract procedure rules in order to extend the current contract to the end of the financial year 2019/20 at a cost of £40,836.
- 5.8 Following a PAC forward planning member workshop on July 11th 2019, members indicated an intention to continue to support a Clean, Green and Tidy service for the Penistone area from 2020.
- 5.9 At PAC 1st August 2019, members approved for delegated responsibility to the Executive Director, Communities, in liaison with a PAC Working Group, for approval of the service specification and associated procurement process for the procurement of a Clean, Green and Tidy service at an estimated cost of £98,007 for a 1 year period, (1st April 2020 – 31st march 2021), with an option to extend beyond this for a further one year, plus one year subject to procurement process and budget availability.
- 5.10 Members are advised that the service specification for the new contract is currently in development and will be made available for PAC members' consideration outside of this meeting. The proposed timetable for procurement will enable the tender to be made available before the Christmas break, with returns and evaluation to take place by the end of January 2020. Members will be invited to participate in the evaluation process in January 2020 and a full update of outcomes will be made at PAC on February 13th 2020.
- 5.11 The current Clean Green and Tidy service contract continues to perform well against contract specification, as outlined in the quarter two performance report within this meeting.

6.0 **Ward Alliance funding**

- 6.1 At the end of the financial year 2018/19, £6014 remained within the Ward Alliance Fund which has been carried forward to the Ward Alliance allocation for 2019/20.
- 6.2 A Ward Alliance fund allocation of £20,000 has been made available outside of Area Council Funds for the financial year 2019/2020
- 6.3 Following the Ward Alliance meeting of 12th September 2019 , 15 funding applications have been approved at a cost of £18,998.91 leaving a remaining total of £7,016.09 for allocation to support projects over the next 6 months.
- 6.4 At PAC meeting 3rd October 2019, Members approved an additional sum of £10k (£5k per ward) from within the area council funds 2019/2020 to support any likely increased uptake of funds over the next 6 months.

- 6.5 A further additional funding allowance of £10,000 per ward (£20K) has recently been approved to all Ward alliances outside of Area Council funds leaving a current total remaining of £27,484.28 unallocated funds (as referred to in this meeting)
- 6.6 Members are advised that should future demand dwindle for ward alliance funds, they may wish to consider returning the additional amount allocated at 6.4 to PAC funds.
- 7.0 **Penistone Area Council Priorities 2019/2020**
- 7.1 A member briefing was held on 24th January 2019 , where PAC members were presented with current statistical information from BMBC business intelligence unit about the Penistone area, as well as findings from a short on-line community consultation exercise carried out in December 2018 in order to review the current PAC priorities.
- 7.2 Members concluded that information available demonstrated that current PAC priorities were still valid but would welcome the opportunity to undertake more robust investigation of local issues by consulting more widely from within the community, taking into account town and parish plans over the next 12 months.
- 7.3 At the PAC meeting 14th February 2019, Members agreed to carry forward existing PAC priorities for the next financial year 2019/2020 whilst further consultation work is carried out, and also agreed to a further review of priorities based on findings from consultation to take place in January 2020.
- 7.4 A member workshop held on July 11th 2019, considered a forward plan for meeting current PAC priorities and a review of existing budgets in order to meet these.
- 7.5 Members received findings from the PAC priority consultation exercise carried out with residents over the summer at it's meeting of 3rd October 2019. On the basis of these findings it was agreed that current PAC priorities are maintained going forward, and that any future spend should reflect these.
- 8.0 **Penistone Area Council Community Magazine**
- 8.1 Following discussion at the Area Council meeting on February 14th 2019, Members agreed the option for communicating the work of the Area Council and Ward Alliance to the Penistone area via content for the Penistone Living Magazine.
- 8.2 Members agreed at PAC on April 11th to allocate £2,664 from 2019/2020 budget to provide up to six pages of content for inclusion in each of two editions of Penistone Living Magazine over a 12 month period. Members are advised that the first of these information updates has been included in the August 2019 edition of Penistone Living
- 8.3 Members are requested to consider for further PAC updates to be included in the edition of Penistone Living scheduled for February 2020. It is recommended that consultation on

Area Council priorities (as referred to in 7.5) is included within this update.

9.0 **Finance Update**

9.1 The 2019/2020 budget shows a current allocation of £178,171, giving a total amount of **£21,829** available for spend against priorities over the remaining financial year.

9.2 Income received this year from Public Health funds of £3820, has been allocated to the Supporting Older People funds to support the achievement of public health outcomes.

9.3 2019/20 Budget allocations

Approved spend items in operation in 2019/2020	Current approved expenditure from 2019/2020 budget
Clean Green and Tidy Extension	£57,171 (ends Nov 2019) £40,836 (waiver to april 2020)
Working together fund	£50,000
Allocation to WA funds	£10,000
Penistone Living Magazine inserts	£ 2,664
Supporting Older people Fund extention	£17,500
Total	£178,171
Income from Public Health monies Added to SVIOP grant fund	£3,820
Current Total remaining from base budget of £ 200,000	£21,829

Penistone Area Council full budget summary for previous years to 2020/2021 allocation

9.4

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2019/20

Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2016/17	Commissioning Budget 2017/18	Commissioning Budget 2018/19	Commissioning Budget 2019/20	Commissioning Budget 2020/21
Base Expenditure					200,000	200,000	200,000	200,000	200,000
					309,845	200,000	205,157		
Countryside Skills Training	Growforest	01-Oct-14	1 yr	£100,000.00					
Countryside Skills Training Extension	Growforest	08-Sep-15	6 months	£54,600.00					
Clean & Green	BMBC	01-Nov-15	18 months	£160,000.00	124,445				
Clean & Green extension						15,974			
Working Together Fund	Various			£202,038.00	92,038	50,000	18,448	50,000	
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£40,000.00					
Allocation to Ward Alliances 16-17	N/A	Apr-16		£20,000.00	20,000				
Reducing Isolation in older people	Age UK				70,000	17,500	52,000		
Public Health Funds	Age UK							3,820	
Supporting Older People Fund	Various			£70,000.00			70,000		
Supporting Older People Fund ex		Jan-20		£70,000.00				17,500	52,000
Community Magazine distribution costs	Various			£6,724.00	3,362	3,362	3,873		
Allocation to Ward Alliances 17-18	N/A			£10,000.00		10,000			
Allocation to Ward Alliances 18-19				£20,000.00			20,000		
Allocation to Ward Alliance 19-20				£10,000.00				10,000	
Clean & Green 2017/18 (Y1)	Twiggs	TBA		£98,007.00		98,007			
Clean & Green 2017/18 - extension Nov 19 (Y2)	Twiggs	Nov-18	12 months	£40,836.25			40,836	57,171	
Clean & Green 2017/18 - extension April 2020	Twiggs	Nov-19	Fill April 2020	£32,670.00				40,836	98,007
Penistone Living Inserts		Jun-19	One off	£2,664.00				2,664	
Income									
Public Health Monies	Healthier Communities	Jun-19		-£3,820.00				-3,820	
Expenditure Incurred in Year					309,845	194,843	205,157	0	178,171
What funds are available					-109,845	5,157	-5,157	21,829	49,993
					0	5,157	0	0	-150,007
Earmarkings (to include C/F & unspent allocation)									

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